



3.2.2

## **WORKSHOPS AND SEMINARS**

2018-19

**IQAC & Department of Computer Sciences**  
**Kakatiya Government College Hanumakonda**  
**Telangana State**

## Seminars and Workshops

2018-19

| Year | Name of the Workshop/<br>Seminar                 | Number of<br>Participant<br>s | Date<br>From – To           |
|------|--|-------------------------------|-----------------------------|
| 1    | Academic writings for<br>teachers                | 53                            | 25-06-2018                  |
| 2    | A Workshop on Data<br>Entry operations           | 18                            | 16.07.2018 to<br>17.07.2018 |
| 3    | Workshop on MS-Power<br>point for Teaching Staff | 55                            | 25.01.2019                  |
| 4    | Workshop on Proramme<br>on e-office              | 80                            | 05-05-2019                  |

Place: Hanumakonda

## 1. ACADEMIC WRITINGS FOR TEACHERS

25.06.2018

| S.No | Dates (from-to)<br>(DD-MM-YYYY) | Title of the professional<br>development program<br>organized for teaching staff | No. of participants |
|------|---------------------------------|--|---------------------|
| 1    | 25-06-2018                      | Academic Writings for<br>Teachers  | 53                  |



Dr. A. Srinath, Assistant Professor of English, explaining the need and importance of *“Academic Writings for Teachers”* in the Workshop on 25.06.2018



Training the Staff on Academic Writing

**Objectives:** Developing writing skills by analyzing model texts (written by ‘expert’ writers)

- Expanding academic vocabulary;
- Advanced aspects of English grammar relevant to writing research papers;
- Plan and organize research paper, and structure each paragraph and each sentence

**Outcomes:**

- Using English effectively in the academic writing
- Writing papers and theses with clarity and effectively
- Write dissertations confidently without flaws of grammar

Academic English is an important element for college teachers. It is essential for the teachers to read, speak and listen, while evaluating and sharpen their research and writing skills for college and university environment. At the college and university level, the students and teachers should focus on language for effective teaching and learning process.

Academic writing is very different from other types of written English. This workshop has been planned to help the lecturers to improvise their academic writings. It is aimed that, the lecturers are able to use tools to evaluate their own writing and other learners’ writing, so that by the end of the course they are able to write a good, basic academic essays and articles.

#### **TOPICS TO BE COVERED**

1. Basic language skills
2. Tense and its Use
3. Use of specific Vocabulary
4. Key features of academic writing
5. Developing ideas
6. Organizing your ideas effectively
7. Structure and organization of paper
8. Choosing a title
9. Writing in an impersonal style
10. Using Academic language

## Attendance

### Workshop on Academic Writing for Teachers

KAKATIYA GOVERNMENT COLLEGE : HANUMAKONDA, HANUMAKONDA DIST.,  
STAFF LIST -

|                                    | SIGNATURE          |                                       | SIGNATURE          |
|------------------------------------|--------------------|---------------------------------------|--------------------|
| DEPARTMENT OF ENGLISH :            |                    | DEPARTMENT OF BIO-TECH :              |                    |
| 1 VACANT                           |                    | 1 Smt.R.Shyamala Chandra              | <i>[Signature]</i> |
| 2 Dr.E.Satyanarayana               | <i>[Signature]</i> | DEPARTMENT OF MICRO BIOLOGY :         |                    |
| 3 Sri.M.M.K.Manojkar Samley        | <i>[Signature]</i> | 1 Dr.T.Sujatha                        | <i>[Signature]</i> |
| 4 VACANT                           |                    | DEPARTMENT OF COMMERCE :              |                    |
| 5 K.Uma Kiran                      | <i>[Signature]</i> | 1 Dr.S.Vinoder Rao                    | <i>[Signature]</i> |
| DEPARTMENT OF TELUGU :             |                    | 2 VACANT                              |                    |
| 1 Dr.P.Saifu                       | <i>[Signature]</i> | 3 Sri.K.Linga Reddy                   | <i>[Signature]</i> |
| 2 Sri.B.Balaiah                    | <i>[Signature]</i> | 4 Smt.J.Sarala Jhansi Rani            | <i>[Signature]</i> |
| 3 Sri.V.Sampath Reddy              | <i>[Signature]</i> | 5 Smt.G.Sujatha                       | <i>[Signature]</i> |
| 4 Sri.G.Chandrakala                | <i>[Signature]</i> | 6 Smt.Aayesha Shaik                   | <i>[Signature]</i> |
| 5 B.Sudhamadhuri                   | <i>[Signature]</i> | 7 VACANT                              |                    |
| 6 Smt.Y.Vijaya Lalitha ( Redeploy) | <i>[Signature]</i> | 8 Smt.G.Pavani                        | <i>[Signature]</i> |
| 7 Smt.B.Sunitha ( Redeploy )       | <i>[Signature]</i> | 9 Smt.C.Lavanya                       | <i>[Signature]</i> |
| DEPARTMENT OF HINDI :              |                    | 10 Sri.M.Somanna                      | <i>[Signature]</i> |
| 1 Smt.G.Leelavathi                 | <i>[Signature]</i> | DEPARTMENT OF COMPUTER SCIENCE :      |                    |
| DEPARTMENT OF MATHEMATICS :        |                    | 1 VACANT                              |                    |
| 1 Sri.B.Prabhakar                  | <i>[Signature]</i> | DEPARTMENT OF ECONOMICS :             |                    |
| 2 Sri.D.Venkatesh                  | <i>[Signature]</i> | 1 VACANT                              |                    |
| 3 Sri.D.Venkanna                   | <i>[Signature]</i> | 2 Dr.G.Shyamu                         | <i>[Signature]</i> |
| 4 Sri.M.Venugopal                  | <i>[Signature]</i> | 3 Indira Nayana Devi                  | <i>[Signature]</i> |
| 5 M.Radhika                        | <i>[Signature]</i> | 4 VACANT                              |                    |
| DEPARTMENT OF PHYSICS :            |                    | DEPARTMENT OF PUBLIC ADMINISTRATION : |                    |
| 1 Sri.B.Raju                       | <i>[Signature]</i> | 1 Sri.A.Soma Narsaiah                 | <i>[Signature]</i> |
| 2 Sri.M.Masood Ahmed Mahamoodi     | <i>[Signature]</i> | 2 Sri.B.Muralidar                     | <i>[Signature]</i> |
| 3 Sri.B.Sreenivas                  | <i>[Signature]</i> | DEPARTMENT OF POLITICAL SCIENCE :     |                    |
| 4 Dr.K.Narender                    | <i>[Signature]</i> | 1 Sri.S.Kamalakar (State)             | <i>[Signature]</i> |
| 5 Sri.S.Kiran                      | <i>[Signature]</i> | 2 Sri.A.Madhusudan Reddy              | <i>[Signature]</i> |
| DEPARTMENT OF CHEMISTRY :          |                    | 3 Smt.K.Madhavi                       | <i>[Signature]</i> |
| 1 Dr.B.Ramesh                      | <i>[Signature]</i> | DEPARTMENT OF HISTORY :               |                    |
| 2 Sri.K.Satyanarayana              | <i>[Signature]</i> | 1 VACANT                              |                    |
| 3 Smt.P.Sumalatha                  | <i>[Signature]</i> | 2 Dr.N.Mallalah                       | <i>[Signature]</i> |
| 4 Smt.K.Vani                       | <i>[Signature]</i> | 3 VACANT                              |                    |
| 5 Smt.K.Suneetha                   | <i>[Signature]</i> | 4 Sri.K.Ram Reddy                     | <i>[Signature]</i> |
| 6 Sri.A.Ashok                      | <i>[Signature]</i> | 5 Dr.B.Kumara Swamy(Re-Dep)           | <i>[Signature]</i> |
| 7 VACANT                           |                    | 6 Sri.B.Muralidhar (Re-Dep)           | <i>[Signature]</i> |
| 8 Sri.K.Jagadeesh babu             | <i>[Signature]</i> | DEPARTMENT OF SOCIOLOGY :             |                    |
| 9 VACANT                           |                    | 1 Sri.P.Bal Reddy                     | <i>[Signature]</i> |
| DEPARTMENT OF BOTANY :             |                    | DEPARTMENT OF LIBRARY SCIENCE :       |                    |
| 1 VACANT                           |                    | 1 Sri.P.Shankaralah                   | <i>[Signature]</i> |
| 2 Dr.B.VijayaPal Reddy             | <i>[Signature]</i> | DEPARTMENT OF PHYSICAL EDUCATION :    |                    |
| 3 Dr.M.Ram Babu                    | <i>[Signature]</i> | 1 Dr.J.Somanna                        | <i>[Signature]</i> |
| 4 Sri.A.Ramana Rao                 | <i>[Signature]</i> | DEPARTMENT OF STATISTICS :            |                    |
| 5 Dr.K.Omkar                       | <i>[Signature]</i> | 1 VACANT                              |                    |
| 6 VACANT                           |                    | DEPARTMENT OF Sanskrit :              |                    |
| DEPARTMENT OF ZOOLOGY :            |                    | 1 VACANT                              |                    |
| 1 Dr.T.D.Dinesh                    | <i>[Signature]</i> |                                       |                    |
| 2 Dr.A.Sanjeevalah                 | <i>[Signature]</i> |                                       |                    |
| 3 Dr.V.Anil Kumar                  | <i>[Signature]</i> |                                       |                    |
| 4 Dr.T.Bheem Rao                   | <i>[Signature]</i> |                                       |                    |
| 5 Dr.K.Ganesh                      | <i>[Signature]</i> |                                       |                    |
| 6 Smt.P.Subhashini                 | <i>[Signature]</i> |                                       |                    |

**DEPARTMENT OF ENGLISH**  
**KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA**  
**FEEDBACK OF THE PARTICIPANTS**

Name:

Date:

| S.No | Areas                                    | Poor | Average | Good | Very Good | Excellent |
|------|--|------|---------|------|-----------|-----------|
| 1.   | How would you rate the content?          |      |         |      |           |           |
| 2.   | How would you rate the instructors?      |      |         |      |           |           |
| 3.   | How would you rate the activities?       |      |         |      |           |           |
| 4.   | How the presentation of the speakers?    |      |         |      |           |           |
| 5.   | Your overall impression on the programme |      |         |      |           |           |



## 2. A WORKSHOP ON DATA ENTRY OPERATION

From 16.07.2018 to 17.07.2018

| S.No | Dates (from-to)<br>(DD-MM-YYYY) | Title of the administrative<br>training program organized for<br>non-teaching staff | No. of participants |
|------|---------------------------------|---|---------------------|
| 2.   | 16-07-2018<br>to<br>17-07-2018  | A Workshop on Data Entry<br>operation   | 18                  |



The Resource Person V. Ramesh, Lecturer in Computer Sciences explaining the *data entry operations* in the workshop from 16.07.2018 to 17.07.2018

### Objectives:

- The non-teaching staff should be able to:
  - 1) Understand data entry and home-based data entry
  - 2) Know the qualifications and skills needed for data entry
  - 3) Get ideas on how to improve your skills
  - 4) Write a good data entry resume
  - 5) Find a good data entry job

**Notice**

**KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA**

**Dist: Warangal (Urban)**

**Date: 13-07-2018**

**NOTICE**

All the Non-Teaching faculty members are informed that IQAC is going to organizing Two days Workshop programme on "Data Entry operation" on date: 16-07-2018 & 17-07-2018 in collaboration with the Department of Computer Science & Applications. Hence, all the Non-Teaching faculty are instructed to attend the workshop programme without fail.

  
PRINCIPAL  
KAKATIYA GOVT COLLEGE  
Hanamkonda



## **Contents**

### **I. Introduction to Data Entry**

- i. What is Data Entry
- ii. Categories of Data Entry

### **II. Home-Based Data entry**

- i. What is Home-based Data Entry
- ii. Advantages of Data Entry Jobs
- iii. How much Does a Home-Based Data Entry clerk Earn
- iv. The Best Candidates for this Job

### **III. Qualification & Skills**

- i. Qualifications
- ii. Important Skills for Data Entry
- iii. Computer Skills

### **IV. Improving your Data Entry**

### **V. Writing you Resume**

- i. The Online Data Entry Resume
- ii. Do's and Don'ts

### **VI. Searching for Data Entry Jobs**

- i. Where to Find
- ii. Identifying Data Entry Scams

## Day I




## Day II





## FEEDBACK



**KAKATIYA GOVERNMENT COLLEGE**  
HANAMKONDA, DIST. WARANGAL (Urban)  
**Internal Quality Assurance Cell (IQAC)**

**FEEDBACK FORM**

Course Title: A workshop on data entry operation

Date: 16-07-2018

Please fill the short questionnaire to make the course better.

|   |  |
|---|--|
| 1) Were objectives of the course clear to you?  | Y <input checked="" type="checkbox"/> / N <input type="checkbox"/> |
| 2) The course contents met with your expectations<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree        | <input checked="" type="checkbox"/> 3                              |
| 3) The lecture sequence was well planned<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree                 | <input checked="" type="checkbox"/> 4                              |
| 4) The contents were illustrated properly<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree                | <input checked="" type="checkbox"/> 2                              |
| 5) The course exposed you to new knowledge and practices<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree | <input checked="" type="checkbox"/> 3                              |
| 6) The course material handed over to you was adequate<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree   | <input checked="" type="checkbox"/> 2                              |



**KAKATIYA GOVERNMENT COLLEGE**  
HANAMKONDA, DIST. WARANGAL (Urban)  
**Internal Quality Assurance Cell (IQAC)**

**FEEDBACK FORM**

Course Title: A Workshop on Data Entry Operation

Date: 16-07-2018

Please fill the short questionnaire to make the course better.

- 1) Were objectives of the course clear to you? Y  / N
- 2) The course contents met with your expectations  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree  3
- 3) The lecture sequence was well planned  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree  2
- 4) The contents were illustrated properly  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree  4
- 5) The course exposed you to new knowledge and practices  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree  3
- 6) The course material handed over to you was adequate  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree  3





**KAKATIYA GOVERNMENT COLLEGE**  
HANAMKONDA, DIST. WARANGAL (Urban)  
**Internal Quality Assurance Cell (IQAC)**

**FEEDBACK FORM**

Course Title:

Workshop on data entry operation

Date: 17-07-2018

Please fill the short questionnaire to make the course better.

- 1) Were objectives of the course clear to you? Y  / N
- 2) The course contents met with your expectations  2  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree
- 3) The lecture sequence was well planned  4  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree
- 4) The contents were illustrated properly  2  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree
- 5) The course exposed you to new knowledge and practices  3  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree
- 6) The course material handed over to you was adequate  3  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree





**KAKATIYA GOVERNMENT COLLEGE**  
HANAMKONDA, DIST. WARANGAL (Urban)  
**Internal Quality Assurance Cell (IQAC)**

**FEEDBACK FORM**

Course Title:

workshop on data entry operation

Date: 17-07-2018

Please fill the short questionnaire to make the course better.

- 1) Were objectives of the course clear to you? Y  / N
- 2) The course contents met with your expectations  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree  2
- 3) The lecture sequence was well planned  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree  3
- 4) The contents were illustrated properly  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree  3
- 5) The course exposed you to new knowledge and practices  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree  3
- 6) The course material handed over to you was adequate  
1. Strongly disagree 2. Average 3. Good 4. Strongly agree  3

## ATTENDANCE

KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
Workshop on Data Entry operations to Non - Teaching Staff  
**ATTENDANCE**

| S.No | Employee ID           | Name of the Faculty | Signature |
|------|-----------------------|---------------------|-----------|
| 1    | 1520397               | A. Anshika          |           |
| 2    | 1525169               | Y. pradhepa, Supdt. |           |
| 3    | 2101898               | B. Rajitha          |           |
| 4    | 2158076               | Syed. Amjad         |           |
| 5    | 2157794               | K. Krishna          | Krishna   |
| 6    | 9120465               | K. Nirma            |           |
| 7    | 9120520               | K. Saritha          | Sar       |
| 8    | 2136151               | D. Swarupa          |           |
| 9    | 2136147               | Ch. KUMAR - w/hy    |           |
| 10   | 1061704               | Dr. N. Sarmaiah     |           |
| 11   | 1963996               | B. Sagar            |           |
| 12   | 21028                 | K. Sunitha          |           |
| 13   | 21027                 | J. Ramana           |           |
| 14   | <del>2032</del> 21031 | M. Subhara          | Subhara   |
| 15   | 2137715               | Md. Yakub AH.       | Yakub     |
| 16   | 21023                 | Ch. Paikumar        |           |
| 17   | 21029                 | B. Renika           |           |
| 18   | 21027                 | J. Ramana           |           |
| 19   |                       |                     |           |
| 20   |                       |                     |           |
| 21   |                       |                     |           |

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**3. ONE DAY WORKSHOP ON MICROSOFT POWER  
POINT TO TEACHING STAFF**

**25.01.2019**

**KAKATIYA GOVERNMENT COLLEGE  
HANAMKONDA, Dist. WARANGAL (U)**

**NOTICE**






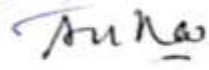


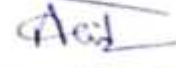
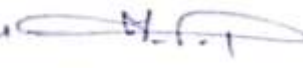



Date: 22-01-2019

The IQAC is glad to announce that as part of Quality initiatives, it is conducting a workshop for the teachers on MS-Power Point for Teaching on 25-01-2019.

So, all the teaching staff is advised to make use of this opportunity.

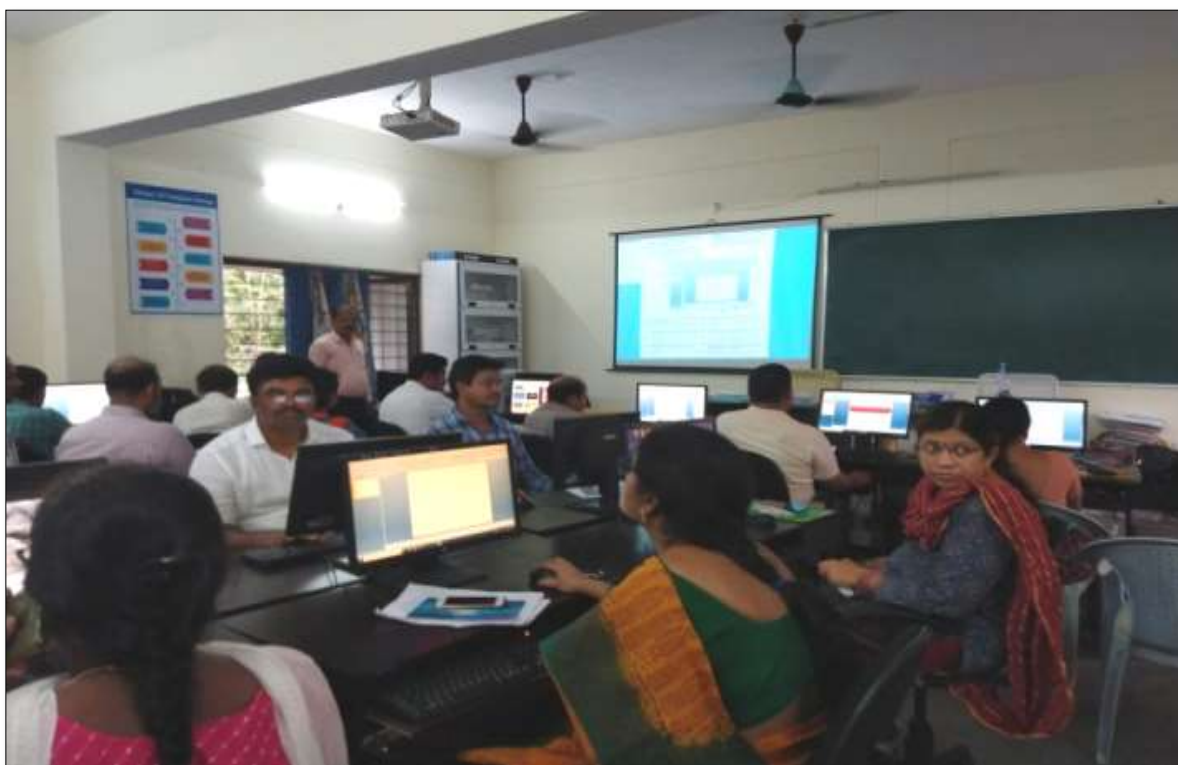
Venue: Computer Lab

  
PRINCIPAL  
KAKATIYA GOVT. COLLEGE  
HANAMKONDA

- 1) Dr. B. Ramakrishna Chemistry 
- 2) Dr. K. Ganesh Zoology 
- 3) K. Lingareddy Commerce 
- 4) Dr. B. Nainadevi Education 
- 5) D. Venkatesh Math 
- 6) A. Ramana Rao Botany 
- 7) Dr. A. Subbarao 
- 8) Dr. G. Srinivas 
- 9) Dr. V. Anil Kumar 
- 10) Dr. M. Ramababu 
- 11) J. Rajasekar 
- 12)  G. Sujatha
- 13) Dr. N. Mallanath 



| S.No | Dates (from-to)<br>(DD-MM-YYYY) | Title of the professional development program organized for teaching staff | No. of participants |
|------|---------------------------------|--|---------------------|
| 3.   | 25-01-2019                      | Workshop on Ms-Power point for Teaching Staff                              | 55                  |



K. Ramesh Lecturer in Computer Sciences, as a Resource person in the Workshop on 25.01.2019

**Objectives:** To train faculty in the use of “Microsoft Power Point” for effective presentations

# **Syllabus**

## **1. Create and Manage Presentations**

- 1.1. Create a Presentation
- 1.2. Insert and Format Slides
- 1.3. Modify Slides, Handouts, and Notes
- 1.4. Change Presentation Options and Views
- 1.5. Configure a Presentation for Print
- 1.6. Configure and Present a Slide Show

## **2. Insert and Format Text, Shapes, and Images**

- 2.1. Insert and Format Text
- 2.2. Insert and Format Shapes and Text Boxes
- 2.3. Insert and Format Images
- 2.4. Order and Group Objects

## **3. Insert Tables, Charts, SmartArt, and Media**

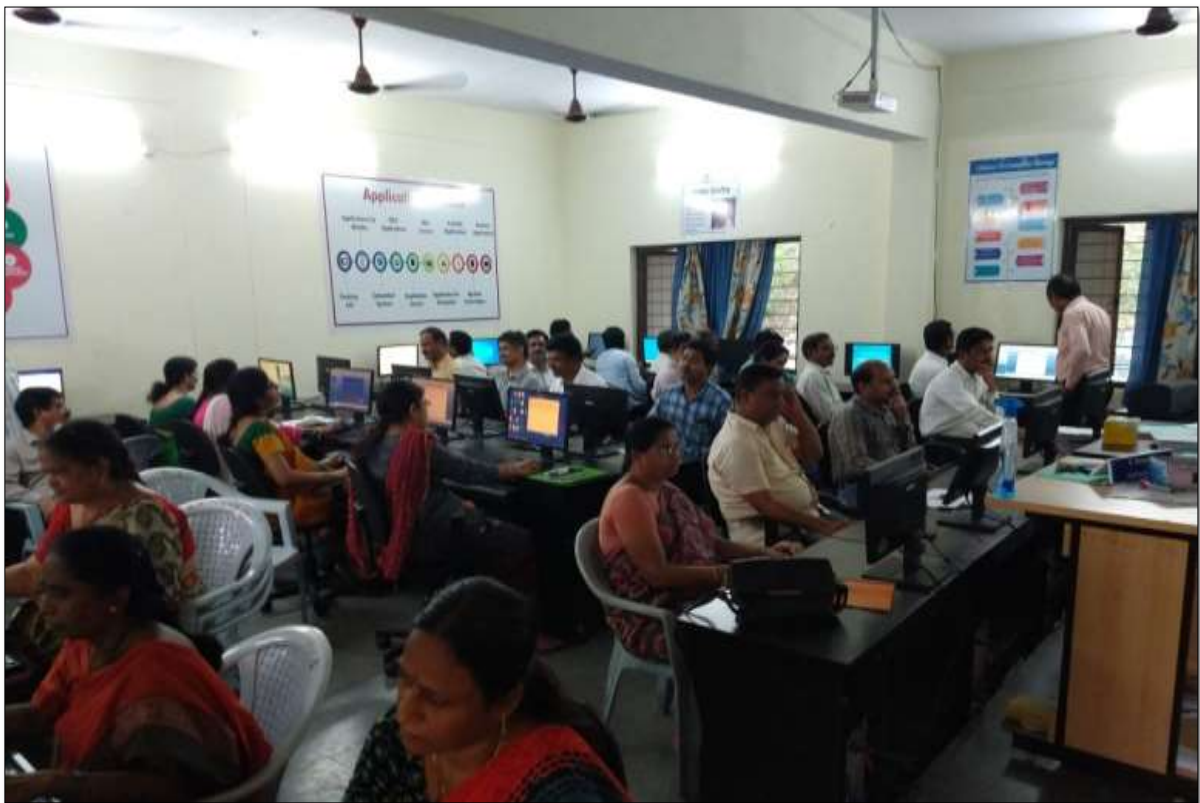
- 3.1 Insert and Format Tables
- 3.2 Insert and Format Charts
- 3.3 Insert and Format Smart Art graphics
- 3.4 Insert and Manage Media

## **4. Apply Transitions and Animations**

- 4.1. Apply Slide Transitions
- 4.2. Animate Slide Content
- 4.3. Set Timing for Transitions and Animations



## Photo



Faculty members participating in the workshop

## ATTENDANCE

KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
One Day Workshop on Microsoft Power Point to Teaching Staff  
ATTENDANCE

| S.No | Employee ID | Name of the Faculty | Signature |
|------|-------------|---------------------|-----------|
| 1    | 2136023     | Dr. A. Sanjeevaraj  |           |
| 2    | 2152973     | Dr. V. Anil Kumar   |           |
| 3    | 2154740     | K. Madhuri          |           |
| 4    | 9120452     | Dr. K. Sreedevi.    |           |
| 5    | 1546015     | E. Anitha           |           |
| 6    | 1332130     | Dr. B. Indira Nair  |           |
| 7    | 19026       | Dr. B. Ramesh       |           |
| 8    | 1332130     | Dr. B. Indira Nair  |           |
| 9    | 1551875     | Dr. B. Prabhakar    |           |
| 10   | 1617673     | B. Sreenivoy        |           |
| 11   | 2102026     | Dr. S. Vinodhar Rao |           |
| 12   | 2138048     | K. Sathyanarayana   |           |
| 13   | 1544436     | K. Suneetha         |           |
| 14   | 1551898     | R. Shyamala Chandra |           |
| 15   | 2102029     | A. Sathyanarayana   |           |
| 16   | 2120167     | M. M. Anand Kumar   |           |
| 17   | 1353133     | G. Pavani           |           |
| 18   | 1520190     | K. Linga Reddy      |           |
| 19   | 1340006     | S. Kiran            |           |
| 20   | 2128699     | D. Venkanna         |           |
| 21   | 1308248     | M. Nataraj          |           |
| 22   | 21012       | E. KRISHNAPATI      |           |
| 23   | 1322044     | B. Muralidhar       |           |
| 24   | 9310047     | Y. Vijaya Lakshmi   |           |
| 25   | 1520112     | G. Chandrakala      |           |
| 26   | 2102168     | C. Sujatha          |           |
| 27   | 0955480     | Dr. K. Omkar        |           |
| 28   | 21005       | B. Susha Madhuri    |           |
| 29   | 2113462     | A. Ramana Rao       |           |
| 30   | 2153131     | Dr. R. V. K. Reddy  |           |




KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
One Day Workshop on Microsoft Power Point to Teaching Staff

ATTENDANCE

| S.No | Employee ID | Name of the Faculty | Signature |
|------|-------------|---------------------|-----------|
| 31   | 2141450     | Dr E. Satyanarayana |           |
| 32   | 2137319     | K. Ram Reddy        |           |
| 33   | 2117433     | K. Jagadeesh. Babu  |           |
| 34   | 1349224     | Ashok Alishade      |           |
| 35   | 2141490     | Dr. K. Narandas     |           |
| 36   | 1617673     | B. Sreeniva         |           |
| 37   | 1633126     | G. Leelavathi       |           |
| 38   | 2110460     | Dr. G. Shyam        |           |
| 39   | 2110678     | R. B...             |           |
| 40   | 1130343     | V. Suresh. R. Reddy |           |
| 41   | 2153137     | Dr. M. Rambabu      |           |
| 42   | 1520223     | Dr. W. Mallairaj    |           |
| 43   | 2102145     | B. Raju             |           |
| 44   | 2110678     | B. S...             |           |
| 45   | 2128192     | Dr. P. S...         |           |
| 46   | 2153083     | Dr. Aayesha Shaik.  |           |
| 47   | 2152025     | J. Raju             |           |
| 48   | 2122915     | S. Kamalakar        |           |
| 49   | 2120994     | P. Shankarababu     |           |
| 50   | 2135308     | Mmk Samby           |           |
| 51   | 10009260    | Rajesh              |           |
| 52   | 21018       | M. Ramakrishna      |           |
| 53   | 10009755    | V. Rameth           |           |
| 54   | 10009754    | D. Parth            |           |
| 55   | 10009756    | T. Ramesh Reddy     |           |
| 56   |             |                     |           |
| 57   |             |                     |           |

## Feedback


**KAKATIYA GOVERNMENT COLLEGE**  
HANAMKONDA, DIST. WARANGAL (Urban)  
Internal Quality Assurance Cell (IQAC)

**FEEDBACK FORM**

Course Title: One day workshop on Micro power point to  
Date: 25/01/2019 Teaching Staff

Please fill the short questionnaire to make the course better.

|   |  |
|---|--|
| 1) Were objectives of the course clear to you?  | Y <input checked="" type="checkbox"/> / N <input type="checkbox"/> |
| 2) The course contents met with your expectations<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree        | <input type="checkbox"/> 3   |
| 3) The lecture sequence was well planned<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree                 | <input type="checkbox"/> 2   |
| 4) The contents were illustrated properly<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree                | <input type="checkbox"/> 4   |
| 5) The course exposed you to new knowledge and practices<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree | <input type="checkbox"/> 3   |
| 6) The course material handed over to you was adequate<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree   | <input type="checkbox"/> 2   |

**KAKATIYA GOVERNMENT COLLEGE**  
HANAMKONDA, DIST. WARANGAL (Urban)  
Internal Quality Assurance Cell (IQAC)

**FEEDBACK FORM**

Course Title: One day workshop on Microsoft power point to  
Date: 25-01-2019 Teaching staff

Please fill the short questionnaire to make the course better.

|   |  |
|---|--|
| 1) Were objectives of the course clear to you?  | Y <input checked="" type="checkbox"/> / N <input type="checkbox"/> |
| 2) The course contents met with your expectations<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree        | <input type="checkbox"/> 3   |
| 3) The lecture sequence was well planned<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree                 | <input type="checkbox"/> 4   |
| 4) The contents were illustrated properly<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree                | <input type="checkbox"/> 2   |
| 5) The course exposed you to new knowledge and practices<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree | <input type="checkbox"/> 3   |
| 6) The course material handed over to you was adequate<br>1. Strongly disagree 2. Average 3. Good 4. Strongly agree   | <input type="checkbox"/> 3   |

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